



Programme approval visit report

Section one

Programme provider name:	University of Hull	
In partnership with: (Associated practice learning partners	Hull and East Yorkshire Hospitals NHS	
involved in the delivery of the programme)	York Teaching Hospital NHS Trust	
	Humber NHS Foundation Trust	
	North East Lincolnshire and Goole NHS Foundation Trust	
	Rotherham Doncaster & South Humber NHS Trust	
	Private, voluntary and independent healthcare providers	
Programme reviewed:	Pre-registration nursing associate	
	Nursing associate apprenticeship	
Title of programme:	Foundation Degree in Health and Social Care (Nursing Associate)	
	Foundation Degree in Health and Social Care (Nursing Associate) (Apprenticeship Nursing Associate)	
Date of approval visit:	13 June 2019	
Programme start date:		
Pre-registration nursing associate	25 September 2019	
Nursing associate apprenticeship	25 September 2019	
Academic level:	England	
QA visitor(s):	Registrant Visitor: David Mudd Lay Visitor: Mary Rooke	





Summary of review and findings

The University of Hull (UoH) faculty of health sciences (the faculty) presented documentation for the approval of a Foundation Degree (FD) in health and social care (nursing associate). The programme constitutes a two year, full-time, FD with two routes: an employer funded work based learning route and an apprenticeship route. There is an effective working relationship between the faculty and their practice learning partners (PLPs) and employers. A partnership approach to the development of the programme is evident.

Formal partnerships are in place with Hull university teaching hospitals NHS trust, City healthcare partnerships, Hull and East Yorkshire hospitals NHS trust, Humber foundation trust, NAViGO mental healthcare and care plus group. The named employers agree to comply with the NMC standards, specifically, the Standards framework for nursing and midwifery education (SFNME), the Standards for student supervision and assessment (SSSA) and the Standards for preregistration nursing associate programmes.

The UoH has collaborated with approved education institutions (AEIs) throughout regions in England to develop the all England nursing associate practice assessment document (PAD) and ongoing achievement record (OAR).

The SFNME is not met at programme level.

The SSSA are met at programme level.

The programme is recommended to the NMC for approval subject to two conditions.

Updated 12 July 2019

Evidence is provided that the changes required to meet the two conditions have been made. The conditions are met. The programme is recommended to the NMC for approval.

Recommended outcome of the approval panel					
Recommended outcome to the NMC:	Programme is recommended to the NMC for approval Programme is recommended for approval subject to specific conditions being met Recommended to refuse approval of the programme				





	Effective partnership working: collaboration, culture, communication and resources:
Conditions: Please identify the standard and requirement the condition relates to under the relevant key risk	Condition one: Provide an implementation plan which demonstrates how service users (SUs) will be involved in the recruitment process, design, development, delivery, evaluation and co-production of the nursing associated programme. (SFNME R1.12, Standards for pre-registration nursing associate programmes (SPNAP) R2.1)
theme.	Selection, admission and progression:
Please state if the condition is AEI/education institution in nature or specific to NMC standards.	Condition two: Provide evidence of a faculty exemption to the UoH code of practice to ensure that up to a maximum of 50 percent recognition of prior learning (RPL) can be recognised for the nursing associate programme (SPNAP R1.5).
	Practice learning:
	None identified
	Assessment, fitness for practice and award:
	None identified
	Education governance: management and quality assurance:
	None identified
Date condition(s) to be met:	12 July 2019
Recommendations to enhance the programme delivery:	None identified
Focused areas for future monitoring:	SU and carer engagement in all aspects of the programme.
	RPL up to a maximum of 50 percent of the programme.

Programme is recommended for approval subject to specific conditions being met

Commentary post review of evidence against conditions





Revised copies of the programme documentation provide evidence that the changes required to meet the two conditions have been made.

Assurance is provided there is an implementation plan, which demonstrates how SUs will be involved in the recruitment process, design, development, delivery, evaluation and co-production of the nursing associate programme. Condition one is now met.

Evidence is provided of a faculty exemption to the UoH code of practice to ensure that up to a maximum of 50 percent RPL can be recognised for the nursing associate programme.

Condition two is now met.

The SFNME is met.

The SPNAP are met.

AEI Observations	Observations have been made by the education institution YES ⊠ NO □			
Summary of observations made, if applicable	The AEI has confirmed the accuracy of the approval report.			
Final recommendation made to NMC:	Programme is recommended to the NMC for approval Recommended to refuse approval of the programme			
Date condition(s) met:	12 July 2019			





NMC Programme standards

Please refer to NMC standards reference points

Standards for pre-registration nursing associate programmes (NMC, 2018)

Standards of proficiency for nursing associates (NMC, 2018),

Standards framework for nursing and midwifery education (NMC, 2018)

Standards for student supervision and assessment (NMC, 2018)

The Code: Professional standards of practice and behaviour for nurses, midwives and nursing associates

QA framework for nursing, midwifery and nursing associate education (NMC, 2018)

QA Handbook

Partnerships

The AEI works in partnership with their practice learning partners, service users, students and all other stakeholders.

Please refer to the following NMC standards reference points for this section:

Standards framework for nursing and midwifery education (NMC, 2018)

Standard 1: The learning culture:

- R1.12 ensure programmes are designed, developed, delivered, evaluated and coproduced with service users and other stakeholders
- R1.13 work with service providers to demonstrate and promote inter-professional learning and working

Standard 2: Educational governance and quality:

- R2.2 all learning environments optimise safety and quality taking account of the diverse needs of, and working in partnership with, service users, students and all other stakeholders
- R2.4 comply with NMC <u>Standards for student supervision and assessment</u>
- R2.5 adopt a partnership approach with shared responsibility for theory and practice supervision, learning and assessment, including clear lines of communication and accountability for the development, delivery, quality assurance and evaluation of their programmes
- R2.7 ensure that service users and representatives from relevant stakeholder groups are engaged in partnership in student recruitment and selection





Standard 3: Student empowerment:

- R3.3 have opportunities throughout their programme to work with and learn from a range of people in a variety of practice placements, preparing them to provide care to people with diverse needs
- R3.16 have opportunities throughout their programme to collaborate and learn with and from other professionals, to learn with and from peers, and to develop supervision and leadership skills
- R3.17 receive constructive feedback throughout the programme from stakeholders with experience of the programme to promote and encourage reflective learning
- R3.18 have opportunities throughout their programme to give feedback on the quality of all aspects of their support and supervision in both theory and practice.

Standard 4: Educators and assessors:

- R4.7 liaise and collaborate with colleagues and partner organisations in their approach to supervision and assessment
- R4.9 receive and act upon constructive feedback from students and the people they engage with to enhance the effectiveness of their teaching, supervision and assessment
- R4.10 share effective practice and learn from others

Standard 5: Curricula and assessment:

- R5.4 curricula are developed and evaluated by suitably experienced and qualified educators and practitioners who are accountable for ensuring that the curriculum incorporates relevant programme outcomes
- R5.5 curricula are co-produced with stakeholders who have experience relevant to the programme
- R5.14 a range of people including service users contribute to student assessment Standards for student supervision and assessment (NMC, 2018)

Standard 1: Organisation of practice learning:

- R1.7 students are empowered to be proactive and to take responsibility for their learning
- R1.8 students have opportunities to learn from a range of relevant people in practice learning environments, including service users, registered and non-registered individuals, and other students as appropriate

Standard 2: Expectations of practice supervisors:

R2.2 there is support and oversight of practice supervision to ensure safe and effective learning

Standard 3: Practice supervisors: role and responsibilities:

R3.3 support and supervise students, providing feedback on their progress towards, and achievement of, proficiencies and skills





Standard 4: Practice supervisors: contribution to assessment and progression:

R4.3 have sufficient opportunities to engage with practice assessors and academic assessors to share relevant observations on the conduct, proficiency and achievement of the students they are supervising

Standard 7: Practice assessors: responsibilities:

R7.9 communication and collaboration between practice and academic assessors is scheduled for relevant points in programme structure and student progression

Standard 9: Academic assessors: responsibilities:

R9.6 communication and collaboration between academic and practice assessors is scheduled for relevant points in programme structure and student progression

Findings against the standard and requirements

Provide an evaluative summary about the effectiveness of the partnerships between the AEI and their practice learning partners, service users, students and any other stakeholders.

We found effective working relationships between the UoH, employers and PLPs with evidence of programme development and delivery. There's a joint approach to recruitment to the programme and management of its delivery. There are sufficient appropriately qualified practice assessors, practice supervisors and academic assessors to provide support for assessment of skills and proficiencies for all students. Fitness to practise concerns about a student are managed in partnership between the faculty and employer.

There are clinical nurse tutors that provide support for students, practice supervisors and practice assessors in the practice learning environment. There are effective channels of communication between the UoH, PLPs and students. There is a strategic partnership group where academic assessors and PLPs meet monthly to review practice evaluation and placement provision.

We found robust partnership arrangements for the preparation and development of practice supervisors, practice assessors and academic assessors by the faculty and PLPs. A record of attendance at practice assessor workshops is kept and shared with the UoH and PLPs. PLPs demonstrate good understanding of these roles and how they'll fulfil their responsibilities when undertaking these roles. We're told that practice assessors and practice supervisors can be released from their workplace to attend workshops for updates and training.

The approval panel met with students from the health education England (HEE) nursing associate apprenticeship programme. These students are articulate and confident and spoke positively about their programme. They tell us they had a robust values-based recruitment and selection process. They feel well supported academically and in their practice learning. Students tell us their assessments clearly link to practice and they're confident in the support systems available to them in both university and practice learning settings which are easily accessible.



R2.1)

Better, safer care through quality assurance of nursing, midwifery and nursing associate education.



They tell us that practice assessors help them to understand the assessment criteria in the context of working with specific client groups. Students are aware of the UoH and PLPs processes for reporting and escalating concerns and the actions taken. Students provided examples of investigations in response to their raising of concerns and the feedback they had received following the events. They tell us their feedback provided during evaluation of practice experience meetings has been listened to and has informed the proposed programme.

SU representatives tell us they're aware of the SU engagement strategy and reference group developed by the faculty. The faculty has a database of SU and carers and has recently appointed a service use and carer coordinator to implement an action plan to further increase SU and carer involvement in the programme. SUs are involved in the delivery of the curriculum. They do this through face-to-face teaching with student groups. SUs participate in objective structured clinical examinations (OSCEs) and their perspective of the student's performance is incorporated into the feedback students receive. They tell us they are prepared for their role in contributing to the programme by a UoH based induction and training programme and they have all had equality and diversity training. However, the SUs tell us they are not involved in the recruitment process, design, development, delivery, evaluation and co-production of the nursing associate programme. (Condition one) (SFNME R1.12, SPNAP R2.1)

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Assurance is provided that the AEI works in partnership partners, service users, students and all other stakehol Gateway 1: <u>Standards framework for nursing and midway</u>	ders as iden	itified in
		NOT MET $oxed{oxed}$
The faculty has a SU engagement strategy and referent not been involved in the recruitment process, design, disproduction of the proposed programme. (Condition one R2.1)	levelopment,	and co-
Please provide any narrative for any exceptions		
Gateway 2: <u>Standards for student supervision and asset</u>	<u>essment</u> MET ⊠	NOT MET
Please provide any narrative for any exceptions		
If not met, state reason and identify which standard are not met and the reason for the outcome	d(s) and req	uirement(s)
The faculty has a SU engagement strategy and referent not been involved in the recruitment process, design, deproduction of the proposed programme. (Condition one	levelopment,	and co-





Post Event Review

Identify how the condition(s) is met:

Condition one: The UoH has produced documentary evidence of co-production with SUs in the recruitment, design, development, delivery and evaluation of the nursing associate programme The UoH has developed a SU implementation plan which details the purpose and intent of SUs involvement in the nursing associate programme. This is supported by a written implementation plan. The plan details the ways SUs are involved in the nursing associate programme development, the selection of students, student inductions, teaching and learning experiences, simulation and practice as well as formative assessment. The plan also includes the role of the SU in programme evaluation. Condition one is met. Assurance is provided that SFNME R1.12 and SPNAP R2.1 are met.

Evidence: UoH implementation plan for SU engagement, July 2019.

Date condition	(s)	met: 12 July 2019	
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Revised outcome after condition	ı(s) met:	MET 🖂	NOT MET
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Condition one is met.

SFNME R1.12 are met.

SPNAP R2.1 are met.

Student journey through the programme

Standard 1: Selection, admission and progression

Approved education institutions, together with practice learning partners, must:

- R1.1 Confirm on entry to the programme that students:
- R1.1.1 demonstrate values in accordance with the Code
- R1.1.2 have capability to learn behaviours in accordance with the Code
- R1.1.3 have capability to develop numeracy skills required to meet programme outcomes
- R1.1.4 can demonstrate proficiency in English language
- R1.1.5 have capability in literacy to meet programme outcomes
- R1.1.6 have capability for digital and technological literacy to meet programme outcomes
- R1.2 ensure students' heath and character allows for safe and effective practice on entering the programme, throughout the programme and when submitting the supporting declaration of health and good character in line with the NMC's health





and character decision-making guidance. This includes satisfactory occupational health assessment and criminal record checks.

R1.3 ensure students are fully informed of the requirement to declare immediately any cautions or convictions, pending charges or adverse determinations made by other regulators, professional bodies and educational establishments and that any declarations are dealt with promptly, fairly and lawfully.

R1.4 ensure that the registered nurse or registered nursing associate responsible for directing the educational programme or their designated registered nurse substitute or designated registered nursing associate substitute, are able to provide supporting declarations of health and character for students who have completed a pre-registration nursing associate programme.

R1.5 permit recognition of prior learning that is capable of being mapped to the *Standards of proficiency for nursing associates* and programme outcomes, up to a maximum of 50 percent of the programme. This maximum limit of 50 percent does not apply to applicants to pre-registration nursing associate programmes who are currently a NMC registered nurse without restrictions on their practice, and

R1.6 provide support where required to students throughout the programme in continuously developing their abilities in numeracy, literacy, digital and literacy to meet programme outcomes.

<u>Standards framework for nursing and midwifery education</u> specifically:

R2.6, R2.7, R2.8, R2.10

Proposed transfer of current students to the programme under review

Demonstrate a robust process to transfer students studying Health Education England curriculum onto the proposed programme to ensure programme learning outcomes and proficiencies meet the <u>Standards for pre-registration nursing</u> <u>associate programmes</u> (NMC, 2018).

Findings against the standard and requirements

Evidence provides assurance that the following QA approval criteria are met:

There is evidence of selection processes, including statements on digital literacy, literacy, numeracy, values-based selection criteria and capability to learn behaviour according to the Code, educational entry standard required, and progression and assessment strategy, English language proficiency criteria is specified in recruitment processes. Service users and practitioners are involved in selection processes. (R1.1.1 − R1.1.6)
 YES NO

YES _

R1.1.2 is not met.

The faculty has a SU engagement strategy and reference group. The SUs have not been involved in the recruitment process, design, development, and coproduction of the proposed programme. (Condition one)



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There is evidence of occupational health entry criteria, inoculation and immunisation plans, fitness for nursing assessments, Criminal record checks and fitness for practice processes are detailed. (R1.2)

niness	is for practice processes are detailed. (RT.2)	
•	There is evidence of occupational health entry criteria, inoculation immunisation plans, fitness for nursing assessments, Criminal received checks and fitness for practice processes are detailed. (R1.2)	
•	Health and character processes are evidenced including informat to applicants and students including details of periodic health and review timescales. Fitness for practice processes are evidenced a information given to applicants and students are detailed. (R1.3) YES	character
•	Processes are in place for providing supporting declarations by a nurse or registered nursing associate responsible for directing the educational programme (R1.4) YES	
evide	ide an evaluative summary from your documentary analysis an ence AND discussion at the approval visit to demonstrate if as ided that the QA approval criteria below is met or not met.	
•	There is evidence of recognition of prior learning processes that a capable of being mapped to the Standards of proficiency for nurs associates and programme outcomes, up to a maximum of 50 pe the programme. This maximum limit of 50 percent does not apply applicants to pre-registration nursing associate programmes who currently a NMC registered nurse without restrictions on their practical (R1.5)	ing rcent of to are
		ГМЕТ ⊠
R1.5 is	is not met.	
used f details proces scrutir an ass evider	e is documentary evidence and confirmation at the approval visit, the for up to 50 percent of the programme. There is an RPL process in the roles and responsibilities of those involved in the RPL decisions. Information on RPL is available for prospective students. RPL claimsed by a relevant external examiner and all RPL claims are consistent board before applicants start the programme. However, there of an exemption to the UoH code of practice to ensure that the rement for up to 50 percent the proposed programme to be achieved.	place that on making claims are idered at there is no NMC

can be achieved. (Condition two)





It is stated in the programme specification that the maximum limit of 50 percent does not apply to applicants to pre-registration nursing associate programmes who are currently NMC registered nurses without restrictions on their practice.

•	Numeracy, literacy, digital and technological literacy are mapped against
	proficiency standards and programme outcomes. Provide evidence that the
	programme meets NMC requirements, mapping how the indicative content
	meets the proficiencies and programme outcomes. Ongoing achievement
	record (OAR)/PAD linked to competence outcomes in literacy, digital and
	technological literacy to meet programme outcomes. (R1.6)

MET ⊠ NOT MET □

R1.6 is met.

Applicants to the programme are required to provide evidence of achievement of general certificate of education level four or above in English and mathematics (or an equivalent qualification). The module key skills for practice incorporates numeracy assessment and the module medicines management includes a numeracy assessment in the form of drug calculations with a pass mark of 100 percent. Support for numeracy, literacy, digital and technological literacy is provided throughout the programme. Literacy and numeracy are assessed formatively and summatively. There's evidence of mapping of indicative content that meets the proficiencies and programme outcomes.

Students can access an online numeracy educational package. Formative numeracy assessment takes place in a simulated environment.

Proficiency in numeracy, literacy and digital technology is assessed and recorded in the PAD and OAR. Students tell us they feel well supported academically and in practice learning in relation to the development of proficiency in numeracy, literacy, digital and technological literacy. The UoH have extensive academic support services for students who require additional support with numeracy, literacy and digital technology.

Proposed transfer of current students to the programme under review

From your documentary analysis and your meeting with students, provide an evaluative summary to confirm how the <u>Standards for pre-registration</u> <u>nursing associate programmes</u> and <u>Standards of proficiency for nursing associate</u> will be met through the transfer of existing students onto the proposed programme.

 There is evidence that students learning in theory and practice on the HEE curriculum is mapped to the programme standards and Standards for preregistration nursing associate programmes and support systems are in place.

MET igtimes	NOT MET
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There is a mapping document and transition plan for the transfer of current students studying the HEE nursing associate programme to the proposed





programme. The cohorts that will transfer to the new programme in September 2019 have been identified. Cohorts who commenced the current HEE nursing associate programme in September 2018 onwards will transfer to the proposed programme. All cohorts prior to the September 2018 intake who undertook the HEE nursing associate programme have now completed the programme.

PLPs and students tell us they have been consulted about the transfer arrangements.		
Assurance is provided that Gateway 1: <u>Standards framework for nursing and midwifery education</u> relevant to selection, admission and progression are met		
YES NO		
The faculty has a SU engagement strategy and reference group. The SUs have not been involved in the recruitment process, design, development, and coproduction of the proposed programme. (Condition one)		
There is no evidence of an exemption to the UoH code of practice to ensure that the NMC requirement for up to 50 percent the proposed programme to be achieved by RPL can be achieved. (Condition two)		
Outcome		
Is the standard met? MET NOT MET		
The faculty has a SU engagement strategy and reference group. The SUs have not been involved in the recruitment process, design, development, and coproduction of the proposed programme.		
Condition one: Provide an implementation plan which demonstrates how SUs will be involved in the recruitment process, design, development, delivery, evaluation and co-production of the nursing associated programme. (SFNME R1.12, SPNAP R2.1)		
There is no evidence of an exemption to the UoH code of practice to ensure that the NMC requirement for up to 50 percent the proposed programme to be achieved by RPL can be achieved.		
Condition two: Provide evidence of a faculty exemption to the UoH code of practice to ensure that up to a maximum of 50 percent recognition of prior learning can be recognised for the nursing associate programme (Standards for preregistration nursing associate programmes R1.5)		
Date: 23 June 2019		
Post event review		

Condition one: The UoH has produced documentary evidence of co-production with SUs in the recruitment, design, development, delivery and evaluation of the nursing associate programme. The UoH has developed a SU implementation plan

Identify how the condition(s) is met:





which details the purpose and intent of SUs involvement in the nursing associate programme. This is supported by a written implementation plan. The plan details the ways SUs are involved in the nursing associate programme development, the selection of students, student inductions, teaching and learning experiences, simulation and practice as well as formative assessment. The plan also includes the role of the SU in programme evaluation. Condition one is met. Assurance is provided that SFNME R1.12 and Standards for pre-registration nursing associate programmes R2.1 are met.

Evidence: UoH implementation plan for SU engagement, July 2019.

Condition two: Evidence is provided of a faculty exemption to the UoH code of practice to ensure that up to a maximum of 50 percent RPL can be recognised for the nursing associate programme. Condition two is met. Assurance is provided that Standards for pre-registration nursing associate programmes R1.5) is met. Evidence: UoH exemption from the academic framework pro-forma, July 2019

Evidence: UoH exemption from the academic framework pro-forma, July 2019		
Date condition(s) met: 12 July 2019		
Revised outcome after condition(s) met:	MET \boxtimes	NOT MET
Condition one and two are met.		
SFNME R1.12 are met.		
Standards for pre-registration nursing associate programmes R2.1 and R1.5 are met.		

Standard 2: Curriculum

Approved education institutions, together with practice learning partners, must:

- R2.1 ensure that programmes comply with the *NMC Standards framework for nursing and midwifery education*
- R2.2 comply with the NMC Standards for student supervision and assessment
- R2.3 ensure that all programme learning outcomes reflect the *Standards of proficiency for nursing associates*.
- R2.4 design and deliver a programme that supports students and provides an appropriate breadth of experience for a non-field specific nursing associate programme, across the lifespan and in a variety of settings
- R2.5 set out the general and professional content necessary to meet the *Standards of proficiency for nursing associates* and programme outcomes
- R2.6 ensure that the programme hours and programme length are:
- 2.6.1 sufficient to allow the students to be able to meet the *Standards of proficiency for nursing associates*,





2.6.2 no less than 50 percent of the minimum programme hours required of
nursing degree programmes, currently set under Article 31(3) of Directive
2005/36/EC (4,600 hours)

2.6.3 consonant with the award of a foundation degree (typically 2 years)

R2.7 ensure the curriculum provides an equal balance of theory and practice learning using a range of learning and teaching strategies, and

R2.8 ensure nursing associate programmes which form part of an integrated programme meet the nursing associate requirements and nursing associate proficiencies.

Standards framework for nursing and midwifery education specifically:

R1.9, R1.13; R2.2, R2.14, R2.15, R2.18, R2.19; R3.1, R3.2, R3.4, R3.7, R3.9, R3.10, R3.15, R 3.16;

R5.1 - R5.16.

Standards for student supervision and assessment specifically:

R1.2, R1.3, R1.7, R1.10, R1.11

Findings against the standard and requirements

Evide	ence provides assurance that the following QA approval criteria are m	et:
•	There is evidence that the programme complies with the NMC <i>Standards</i> framework for nursing and midwifery education (R2.1)	
	YES ⊠ NO □	
•	There is evidence that the programme complies with the NMC Standards for student supervision and assessment (R2.2) YES NO	_
•	Mapping has been undertaken to show how the curriculum and practice learning content meets the <i>Standards of proficiency for nursing associate</i> and programme outcomes. (R2.3)	s
	YES ⊠ NO □	

Provide an evaluative summary from your documentary analysis and evidence AND discussion at the approval visit to demonstrate if assurance is provided that the QA approval criteria below is met or not met.

 There is evidence to show how the design and delivery of the programme will support students in both theory and practice to experience a non-field



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specific nursing associate programme, across the lifespan and in a variety of settings. (R2.4)

of settings. (R2.4)
MET ⊠ NOT MET □
R2.4 is met.
The programme shows students will experience the four fields of nursing in theory and practice learning environments. The programme team, employers and PLPs tell us that students will have a range of practice learning experiences across the lifespan. Students say their theoretical and practice learning experiences in the HEE nursing associate programme are varied and provide experiences across the lifespan and reflect the four fields of nursing.
The programme team tell us practice learning experiences for students will be arranged by the UoH placement allocation team. These are recorded on the UoH placement management database. This allows the UoH to oversee the practice placement allocation and ensure students have practice learning experiences across the lifespan and in a variety of settings.
Evidence provides assurance that the following QA approval criteria are met:
• There is evidence that mapping has been undertaken to show how the programme outcomes, module outcomes and content meets the <i>Standards</i> of proficiency for nursing associates and programme outcomes. (R2.5) YES ☑ NO ☐
Provide an evaluative summary from your documentary analysis and evidence AND discussion at the approval visit to demonstrate if assurance is provided that the QA approval criteria below is met or not met.
 There is evidence that: the programme meets NMC requirements on programme hours and programme length; programmed learning is sufficient to allow the students to be able to meet the Standards of proficiency for nursing associates. (R2.6) MET □ NOT MET □
R2.6 is met.
The programme specification provides a summary breakdown of theory and practice hours and programme length. This information is provided for students on

The programme specification provides a summary breakdown of theory and practice hours and programme length. This information is provided for students on the programme. This demonstrates an equal balance between theory and practice learning and is sufficient to allow students to meet the Standards of proficiency for nursing associates. The number of hours spent in the practice learning setting is recorded in the PAD by students and verified by the practice supervisor and practice assessor. Attendance in theory settings is recorded on classroom registers. The programme hours spent in theory and practice learning setting for each student is recorded using the UoH timesheet workbook template for each





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student and this is managed by allocated academic asseleader.	essor and	program	me
 The programme structure demonstrates an equal practice learning. This is detailed in the designate descriptors and practice learning allocations. A rateaching strategies are detailed in the programme handbook and module descriptors with theory / preach part of the programme and at the end point module aims, descriptors and outcomes specified allocation model for the delivery of the programm demonstrates the achievement of designated houdetailed. (R2.7) 	ed hours in ange of lead a specification actice back. There is a that clean	n the moderning an ation, pro- lance defe e approp a praction arly program	dule d gramme tailed at riate ce
R2.7 is met. Documentary evidence confirms the programme will con and 50 percent practice and information on how this is a programme handbook. There's evidence that a range of strategies will be used in the programme, including form numeracy by simulation, feedback on draft work and qui and programme handbook provide details of appropriate learning outcomes, module content, teaching and learning assessment strategies.	tchieved is teaching ative asse zzes. Mod academing strateg	s included and lear essment dule desc c level ai ies and	d in the ning of criptors ims,
Students tell us they are well supported in the applicatio theory and practice learning environments.	n of theor	y to prac	tice in
Evidence provides assurance that the following QA	approval	criteria	are met:
 There is evidence that programmes leading to nu and registration in another profession, will be of s associate proficiencies and outcomes will be achi associate context. (R2.8) 	uitable lei	ngth and	-
	YES		NO 🗌
Assurance is provided that Gateway 1: <u>Standards frame</u> <u>midwifery education</u> relevant to curricula and assessment			<u>nd</u>
	YES		NO 🗌
Assurance is provided that Gateway 2: <u>Standards for standards for stand</u>	<u>udent sup</u> YES		and NO 🗌





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Outcome		
Is the standard met?	MET 🖂	NOT MET
Date: 23 June 2019		

Standard 3: Practice learning

Approved education institutions, together with practice learning partners, must:

- R3.1 provide practice learning opportunities that allow students to develop and meet the *Standards of proficiency for nursing associates* to deliver safe and effective care, to a diverse range of people, across the lifespan and in a variety of settings
- R3.2 ensure that students experience the variety of practice expected of nursing associates to meet the holistic needs of people of all ages
- R3.3 ensure technology enhanced and simulation-based learning opportunities are used effectively and proportionately to support learning and assessment
- R3.4 take account of students' individual needs and personal circumstances when allocating their practice learning including making reasonable adjustments for students with disabilities, and
- R3.5 3.5 ensure that nursing associate students have protected learning time in line with one of these two options:
- R3.5.1 Option A: nursing associate students are supernumerary when they are learning in practice
- R3.5.2 Option B: nursing associate students who are on work-placed learning routes:
- R3.5.2.1 are released for at least 20 percent of the programme for academic study
- R3.5.2.2 are released for at least 20 percent of the programme time, which is assured protected learning time in external practice placements, enabling them to develop the breadth of experience required for a generic role, and
- R3.5.2.3 protected learning time must be assured for the remainder of the required programme hours.

Standards framework for nursing and midwifery education specifically:

R1.1, R1.3, R1.5; R2.9, R2.11; R3.3, R3.5, R 3.7, R3.16; R5.1, R5.7, R5.10, R5.12 Standards for student supervision and assessment, specifically:

R1.1 - R1.11

Findings against the standard and requirements





Provide an evaluative summary from your documentary analysis and evidence AND discussion at the approval visit to demonstrate if assurance is provided that the QA approval criteria below is met or not met.

Evidence that the practice learning opportunities allow students to develop and meet the Standards of proficiency for nursing associates to deliver safe and effective care, to a diverse range of people, across the lifespan and in a variety of settings. (R3.1)

MET 🖂	NOT MET

R3.1 is met.

The roles of practice supervisors, practice assessors, academic assessors and clinical nurse tutors are clearly defined and there is documentary evidence of ways they will support student learning and development in theory and practice learning settings. The programme team tell us about the ways practice supervisors, practice assessors, academic assessors and clinical nurse tutors collaborate to ensure practice learning opportunities for students to engage with a diverse range of people, across the life span.

The PAD gives practice learning guidance to students and their practice supervisors and practice assessors. It contains practice assessment information. Documentary evidence and the approval process confirm sufficient practice learning opportunities to allow students to develop and meet the Standards of proficiency for nursing associates and deliver safe and effective care.

Academic assessor and practice assessor responsibilities are well-defined in programme documentation. They are required to make objective decisions about student progression and assessment and work collaboratively.

There's a policy for reporting and escalating concerns. Students tell us they understand this. They know how to follow the UoH and PLP policy and processes for reporting and escalating concerns.

t I	There is evidence of how the programme will entered the variety of practice learning experiences to people in all ages. There are appropriate procession monitoring and evaluating these practice expe	meet the holesses for ass	istic needs of essing,
		MET oxtimes	NOT MET
R3.2 is	met.		

The programme team and PLPs tell us there are sufficient appropriately qualified practice assessors, practice supervisors and academic assessors to provide assessment, monitoring and evaluation of students in practice.

The OAR summarises overall student achievement, development and performance. Practice supervisors record their decisions on student progress and proficiency in this document.

The PAD includes sections for students to provide reflections on their progress and performance along with a number of action plans which enable them to focus





on their further development and ongoing learning needs. The PAD provides templates for students to record and reflect on any inter-professional learning undertaken with members of the multidisciplinary team and for students to self-evaluate and reflect on their practice learning experiences. Students tell us they evaluate each practice learning experience and changes have been made in response to their reports.

There is a process for the assessment of practice learning. The module leader for the work based learning modules marks the PADs. The PADs are reviewed by a moderation process which involves academic staff, PLPs and the external examiner. There is a robust audit process that is implemented in partnership with the UoH and PLPs that considers the suitability of each practice learning environment. Actions are taken to ensure effective practice learning experiences and enhancements when needed.

 There is evidence of plans for effective and proportionate use of technology enhanced and simulation-based learning opportunities and to support learning and assessment in the curriculum (R3.3)

(0.0)	
MET $oxed{oxed}$	NOT MET

R3.3 is met.

The programme team, students and SUs tell us about the simulation-based learning and simulation facilities available to students. We found simulation-based learning is part of a formative learning processes and will not be used to assess proficiency.

There's an established virtual learning environment which provides students with an online platform and includes educational resources, activities and assessments. Students tell us that technology enhanced learning is available to them in practice learning settings. The programme team and students tell us that they use PebblePad, an interactive e-portfolio and learning tool. Students tell us how they use this to log events, progress and reflections and use digital patient care planning systems during practice learning. They are prepared for the use of these during programme induction during theory based learning and induction periods in practice learning.

 There are processes in place to take account of students' individual needs and personal circumstances when allocating their practice learning including making reasonable adjustments for disabilities. (R3.4)

MET 🖂	NOT MET

R3.4 is met.

The UoH has extensive support services available to meet individual student learning needs. There's an equality and diversity policy that includes legislative requirements and is applied to the nursing associate programme. This allows for reasonable adjustments for students with disabilities. The programme team and PLPs confirm they take a collaborative approach to making reasonable adjustments.





Reasonable adjustments for students are identified by PLPs through their occupational health departments and by UoH through the student support service. The programme team tell us they advocate for the students if needed and consider each case on an individual basis.

The students tell us they are aware that reasonable adjustments can made if needed and know about the policy and procedures to be followed.

 Evidence that nursing associate students have protected learning time through one of the two options (A or B). There must be clarity of evidence to support the single option selected.

Processes are in place to ensure that protected learning time will be monitored in accordance with the selected option.

Evidence that students will be released for a minimum of 20 percent of the programme for academic study.

Evidence that students will be released for a minimum of 20 percent of the programme time, which is assured protected learning time in external practice placements, enabling them to develop the breadth of experience required for a generic role.

Evidence that information is provided to students and practice learning partners on protected learning time/supernumerary status and the selected single option. (R3.5)

R3.5 is met.

Placements for students on the programme are arranged by the faculty placement allocation team and monitored by the academic assessor. The programme team, PLPs and students tell us protected learning time is always assured and that nursing associate students always have the required protected learning time. PLPs tell us that protected learning time has been discussed at consultation events and will be in place for all students on the proposed nursing associate programme. There are protected learning agreements between the UoH, employers and PLPs. The agreements include guarantees that the requirements for protected learning time will be met, students will have supernumerary status for the entire duration of their practice placements and will be released for the required hours for academic study. Students wear distinctive colour uniforms and badges to identify them as NA students.

The programme team and PLPs tell us about arrangements for protected learning time in academic and practice learning settings. This is recorded on the electronic time-sheets and this is monitored by the academic assessor and programme leader.

Note: If issues of concern have been identified by system regulators regarding practice learning environments which are to be used for this programme include an overview of the partnership approach between the AEI/education institution and





learning.	te any risks ti	o student
Assurance is provided that Gateway 1: <u>Standards framework for nursing and</u> <u>midwifery education</u> relevant to practice learning are met		
	YES	⊠ NO □
Assurance is provided that Gateway 2: <u>Standards for assessment</u> relevant to practice learning are met	student supe YES	
Outcome		
Is the standard met? Date: 23 June 2019	MET 🖂	NOT MET

Standard 4: Supervision and assessment

Approved education institutions, together with practice learning partners, must:

- R4.1 ensure that support, supervision, learning and assessment provided complies with the NMC *Standards framework for nursing and midwifery education*
- R4.2 ensure that support, supervision, learning and assessment provided complies with the NMC *Standards for student supervision and assessment*
- R4.3 ensure they inform the NMC of the name of the registered nurse or registered nursing associate responsible for directing the education programme
- R4.4 provide students with feedback throughout the programme to support their development
- R4.5 ensure throughout the programme that students meet the *Standards of proficiency for nursing associates*
- R4.6 ensure that all programmes include a health numeracy assessment related to nursing associate proficiencies and calculation of medicines which must be passed with a score of 100 percent
- R4.7 assess students to confirm proficiency in preparation for professional practice as a nursing associate
- R4.8 ensure that there is equal weighting in the assessment of theory and practice, and





R4.9 ensure that all proficiencies are recorded in an ongoing record of achievement which must demonstrate the achievement of proficiencies and skills as set out in *Standards of proficiency for nursing associates*.

Standards framework for nursing and midwifery education specifically:

R2.11; R3.5, R3.6, R 3.8, R3.11, R3.13, R3.14, R3.17;

R4.1, R4.2, R4.3, R4.4, R4.5, R4.6, R4.8, R4.11; R5.9

Standards for student supervision and assessment

R4.1 - R4.11

Findings against the standards and requirements

Provide an evaluative summary from your documentary analysis and evidence AND discussion at the approval visit to demonstrate if assurance is provided that the QA approval criteria below is met or not met

 There is evidence of how the programme will ensure how support, supervision, learning and assessment provided complies with the NMC Standards framework for nursing and midwifery education. (R4.1)

MET oxtimes	NOT MET
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R4.1 is met.

We found there is partnership working between the UoH, employers and PLPs. PLPs have participated in consultations and programme planning events. Written partnership agreements between the UoH and each employer are in place. Documentary evidence and the approval process demonstrate how support, supervision, learning and assessment comply with the SFNME. UoH, employers and PLPs adopt a collaborative approach to governance of the programme. There's a clear strategy for completing educational audits of practice learning environments in partnership. Educational audit documentation uses consistent and objective criteria for the approval of practice learning environments. The educational audit process identifies the availability of suitably qualified practice supervisors and practice assessors in each of the practice learning environment. The UoH and PLPs work jointly to prepare practice supervisors and practice assessors for their roles in practice learning. Students tell us changes to the programme and the modules have been made as a result of their evaluation and feedback. Students tell us they know how to raise and escalate concerns. We found academic staff are experienced in delivering programmes in higher education settings and have relevant clinical backgrounds. Student progress is monitored at 12 weekly tripartite review meetings with students, the UoH and PLPs.

• There is evidence of how the *Standards for student supervision and assessment* are applied to the programme. There are processes in place to identify the supervisors and assessor along with how they will be prepared for their roles. (R4.2)



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NOT MET

R4.2 is met.

Documentary evidence and discussion at the approval visit confirms there is extensive consultation and collaboration between the UoH and PLPs. There's a structured plan in place to implement the SSSA for the programme. Information about the SSSA is clear in programme and practice learning handbooks.

The role of the clinical nurse tutor in providing support for students in practice and their practice supervisors and practice assessors is clearly defined. Practice assessors and practice supervisors understand their role and the role preparation process.

The all England nursing associate practice assessment document PAD is a comprehensive document which allows a record of student learning, assessment and progress throughout the programme.

The PAD provides practice learning guidance and assessment requirements which maps to the Standards of proficiency for nursing associates. Introductory guidance details the responsibilities of the practice supervisor and practice assessor and practice assessors record their decisions on the assessment of student progress and proficiency. We found that academic assessors are being prepared for their role. The UoH has a staff development policy which supports the continued professional development of academic staff including for the academic assessor role.

Evidence provides assurance that the following QA approval criteria are met:

•	There are processes in place to ensure the NMC is informed of the name of
	the registered nurse or registered nursing associate responsible for
	directing the education programme. (R4.3)

$YES \boxtimes N$	o 🗌
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Provide an evaluative summary from your documentary analysis and evidence AND discussion at the approval visit to demonstrate if assurance is provided that the QA approval criteria below is met or not met

 There are processes in place to provide students with feedback throughout the programme to support their development. Formative and summative assessment strategy is detailed (R4.4)

MET ⊠ NOT MET □

R4.4 is met.

We found there is a learning and teaching strategy which includes details of formative and summative assessment methods. The range of formative and summative assessment strategies are detailed in the module descriptors. Students tell us that they receive timely feedback which supports their future learning and development in academic and practice settings. Their formative assessment





informs the summative assessment process. PLPs tell us they have a good understanding of the practice assessment process and their role in implementing the PAD.

learning is used whose and the	nts are required to receive feedback for service users of placements. The PAD contains a patient/SU/carer for as one of a range of ways for students to receive feed care they have participated in. Students also receive its is recorded by the student on their written reflections for on the feedback forms contained in the PAD.	eedbacl dback f SU verl	k form a rom St bal feed	and this Js dback
•	There is appropriate mapping of the curriculum and popular placements to ensure throughout the programme that Standards of proficiency for nursing associates. (R4.5)	studen	•	_
	MET [\boxtimes	NOT N	NET 🗌
R4.5 is	s met.			
acade demor	are detailed documents which map modules, standard mic and practice learning outcomes. A mapping docur nstrate where the Standards of proficiency for nursing PAD and OAR.	nent İs ı	provide	ed to
Evide	nce provides assurance that the following QA app	roval cı	riteria a	are met
•	There is evidence that all programmes include a healt assessment related to nursing associate proficiencies medicines which must be passed with a score of 100	and ca	lculatio	
		YES [NO 🗌
•	There is an appropriate assessment strategy and pro-	cess de	tailed.	(R4.7)
		YES [NO 🗌
	There is an assessment strategy with details of the webearing assessments. Theory and practice weighting detailed in award criteria and programme handbooks.	is calcu		
		YES [NO 🗌
•	There is evidence that all proficiencies are recorded in achievement which must demonstrate the achieveme skills as set out in the <i>Standards of proficiency for null</i> (R4.9)	nt of pro	oficiend	ies and
	(· · · · · · · · /	YES [NO 🗌





Assurance is provided that Gateway 1: <u>Standards framework for nursing and</u> midwifery education relevant to supervision and assessment are met				
		YES		NO 🗌
	rance is provided that Gateway 2: <u>Standards for a sament</u> are met	student sup	<u>ervision a</u>	<u>and</u>
		YES		NO 🗌
Outco	ome			
Is the	standard met?	$MET \boxtimes$	NOT N	ИЕТ <u></u>
Date:	23 June 2019			
Stand	dard 5: Qualification to be awarded			
Appromust:	oved education institutions, together with pra	actice learn	ing partr	ners,
R5.1 ensure that the minimum award for a nursing associate programme is a Foundation Degree of the Regulated Qualifications Framework (England), which is typically two years in length, and				
R5.2 notify students during the programme that they have five years in which to register their award with the NMC. In the event of a student failing to register their qualification within five years they will have to undertake additional education and training or gain such experience as is specified in our standards in order to register their award.				
	Findings against the standards and	requiremer	nts	
Evide	ence provides assurance that the following Q	A approval	criteria a	are met:
•	The minimum award for a nursing associate pr Degree of the Regulated Qualifications Frames	•		
		YES	<u>``</u> `	NO 🗌
•	Evidence that students are notified during the process of the student failing to register their qualification with undertake additional education and training or specified in our standards in order to register the	the NMC. In hin five years gain such ex	the even they will operience	t of a have to



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	YES		NO 🗌
Fall Back Award			
If there is a fall back exit award with registration as a n standards and proficiencies are met within the award	ursing asso	ciate all	NMC
Standards framework for nursing and midwifery educated R2.20	tion specific	ally R2.	11,
	YES 🗌	NO 🗵	N/A 🗌
There is no fall back award with NMC registration for n	ursing asso	ciate stu	udents.
Assurance is provided that the <u>Standards framework for education</u> relevant to the qualification to be awarded a		<u>nd midv</u>	<u>vifery</u>
	YES	\boxtimes	NO 🗌
Outcome			
Is the standard met?	MET 🖂	NOT	MET 🗌
Date: 23 June 2019			





Sources of evidence

The following documentation provided by the AEI/education institution was reviewed by the visitor(s):

Key documentation	YES	NO
Programme document, including proposal, rationale and consultation		
Programme documentation includes collaboration and communication arrangements with HE/FE partner if relevant		
Programme specification	\boxtimes	
Module descriptors	\boxtimes	
Student facing documentation including: programme handbook		
Student university handbook	\boxtimes	
Student facing documentation includes HE/FE college information for students, if relevant		
Practice assessment documentation	\boxtimes	
Ongoing record of achievement (ORA)	\boxtimes	
Practice learning environment handbook	\boxtimes	
Practice learning handbook for practice supervisors and assessors specific to the programme		
Academic assessor focused information specific to the programme		
Placement allocation / structure of programme	\boxtimes	
PAD linked to competence outcomes, and mapped against standards of proficiency		
Mapping document providing evidence of how the education institution has met the <i>Standards framework for nursing and midwifery education</i> (NMC, 2018)		



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Mapping document providing evidence of how the education institution has met the <i>Standards for pre-registration nursing associate programmes</i> (NMC, 2018)			
Mapping document providing evidence of how the Standards for student supervision and assessment (NMC, 2018) apply to the programme.			
Curricula vitae for relevant staff			
CV of the registered nurse or nursing associate responsible for directing the education programme			
Registrant academic staff details checked on NMC website			
External examiner appointments and arrangements			
Written confirmation by education institution and associated practice learning partners to support the programme intentions, including a signed agreement for protected learning.			
List additional documentation:			
Employer/provider services agreement for higher and degree apprenticeships (standards), 2019			
Faculty change of placement allocation procedure and flowchart, 2018			
Nursing associate – memorandums of agreement 2018			
Nursing associate induction timetable, undated			
Nursing associate skills log, undated			
Transition plan for pre-registration nursing associate and pre-registration nursing programmes to NMC Standards for education and training, 2018			
Tripartite higher and degree apprenticeships (Standards) agreement, 2019			
UoH APEL application form, 2019			
UoH code of practice accreditation of prior certificated and experiential learning, April 2018			
UoH interviewer information pack, undated			
UoH introduction of SSSA (NMC, 2018) for pre-registration nursing associates implementation work plan, 2018			
UoH nursing associate selection interview questions mapping document, 2016			





UoH regulations governing the investigation and determination of professional unsuitability and professional misconduct, 2016
UoH the duties of external examiners, 2016
UoH timesheet workbook template, 2019
UoH university code of practice assessment procedures, September 2018
UoH implementation plan for service user engagement, July 2019
UoH exemption from the academic framework pro-forma, July 2019
If you stated no above, please provide the reason and mitigation
Additional comments:

During the event the visitor(s) met the following groups:

	YES	NO	
Senior managers of the AEI/education institution with responsibility for resources for the programme	\boxtimes		
HE/FE college senior managers, if relevant			
Senior managers from associated practice learning partners with responsibility for resources for the programme			
Programme team/academic assessors			
Practice leads/practice supervisors/practice assessors	\boxtimes		
Students			
If yes, please identify cohort year/programme of study:			
One apprentice nursing associate year one of the programme.			
One apprentice nursing associate year two of the programme.			
Service users and carers	\boxtimes		
If you stated no to any of the above, please provide the reason and mitigation			
FE college senior managers not relevant to this programme.			
Additional comments:			





The visitor(s) viewed the following areas/facilities during the event:

	YES	NO	
Specialist teaching accommodation (e.g. clinical skills/simulation suites)		\boxtimes	
Library facilities		\boxtimes	
Technology enhanced learning / virtual learning environment		\boxtimes	
Educational audit tools/documentation	\boxtimes		
Practice learning environments		\boxtimes	
If yes, state where visited/findings:			
System regulator reports reviewed for practice learning partners	\boxtimes		
System regulator reports list:			
Care Quality Commission (CQC) reports:			
CQC report, Hull University Teaching Hospitals NHS Trust, 1 June 2018			
CQC report, City Health Care Partnerships, 26 April 2017			
CQC report, Hull and East Yorkshire Hospitals NHS Trust, 1 June 2018			
CQC report, Humber Foundation Trust, 14 May 2019			
CQC report, NAViGO Mental Health Care, 15 February 2018			
CQC report, Care Plus Group, 12 April 2017			
If you stated no to any of the above, please provide the reason and mitigation			
The UoH is an established AEI. There is evidence of the availability of the resources listed above to students of UoH who are undertaking NMC approved programmes.			
Additional comments:			





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Issue record					
Final Report					
Author:	David Mudd	Date:	18 July 2019		
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Approved by:	Leeann Greer	Date:	6 September 2019		
Submitted by:	Alex Brooker	Date:	3 September 2019		