

Quality assurance

A guide to the Gateway process



Gateway process

Once you have submitted a request to Mott MacDonald and, following review, it has been approved, you will be able to upload evidence and narrative to your associated gateway(s). If you are required to submit more than one Gateway, you can choose to upload and submit either Gateway.

We have four gateways:

- Gateway 1 – Part 1: Standards framework for nursing (including nursing associate) and midwifery education
- Gateway 2 – Part 2: Standards for student supervision and assessment
- Gateway 3 – Part 3: Programme standards
- Gateway 4 – Approval visit/desktop review

You can upload evidence/narrative to your approved requests via the 'Gateway Evidence Upload' page.

Practice learning partners

If you are seeking approval of your first NMC approved programme, you will need to add the practice learning partners (PLPs) that you intend to deliver your programme(s) with.

If you are an existing Approved Education Institution (AEI) your PLPs will have been migrated from the QA hub and will be available within your profile.

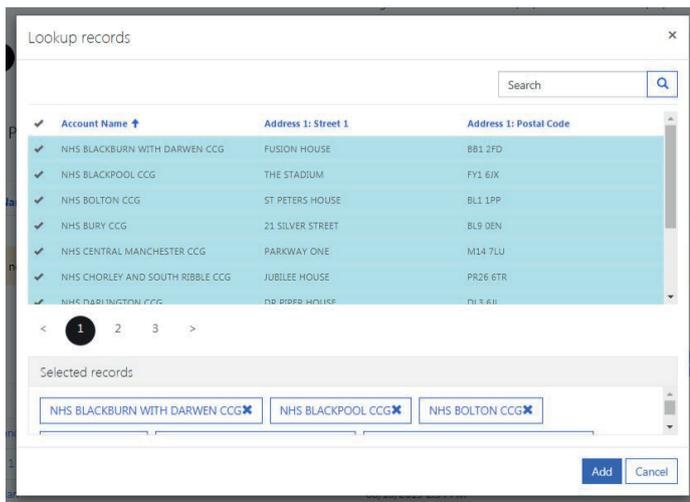
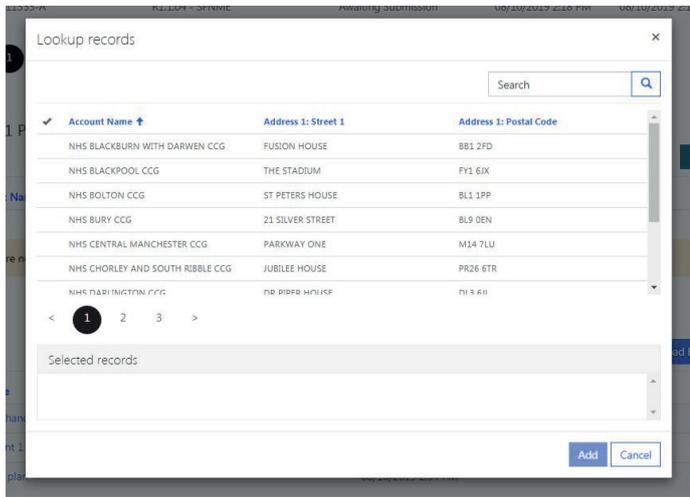
If you wish to add PLPs to your profile, you will need to navigate within your profile to 'Practice Learning Partners' and select 'Add PLP'.

Gateway 1 Practice Learning Partners



Account Name ↑	Address 1: Street 1	Address 1: Postal Code
There are no records to display.		

You can then select from our database which PLPs you wish to add as partners. You can add all the PLPs that your education institution has partnered with by searching their names in the search bar. Once you have searched and selected your PLP, you can click on 'Add' to submit the selected PLPs to your profile.



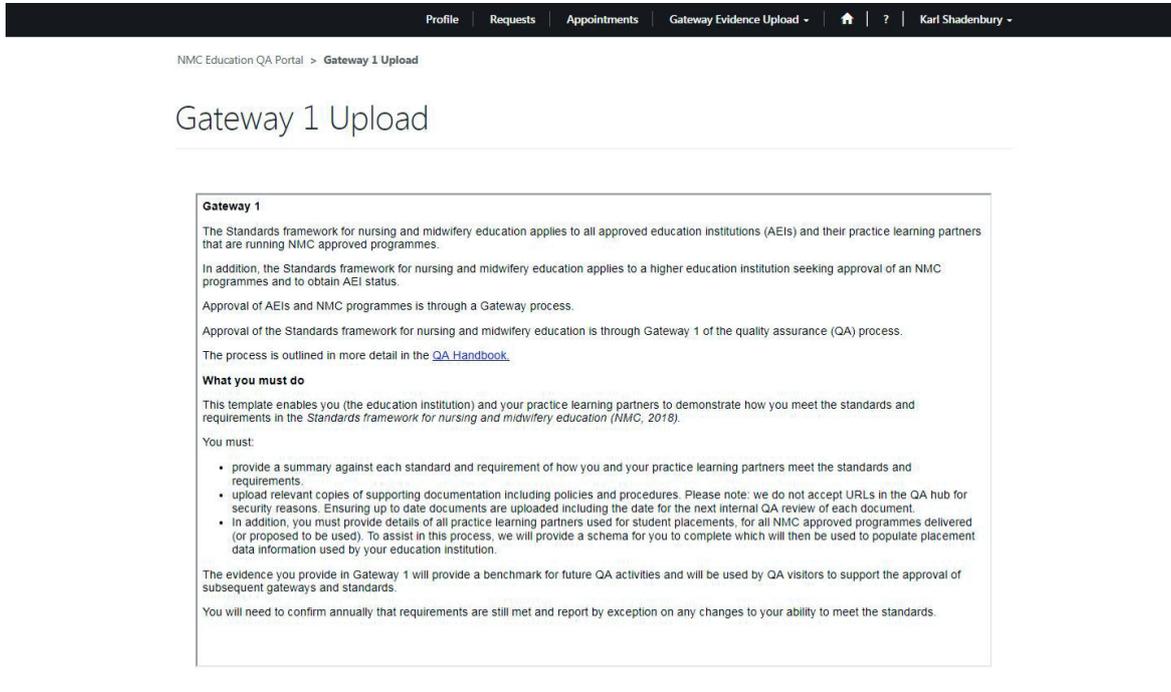
Once you have selected your PLPs you will be able to add them to Gateway 3 against the programmes you are seeking approval.

On the Gateway 1 'Amend/Upload' page, you will need to scroll down to 'Evidence' and select 'Upload Evidence'. This will allow you to upload evidence which you will need to use to demonstrate that you have met our standards at Gateway 1.

Gateway 1

Following our review and approval of your initial proposal, you will be able to proceed to upload evidence and narrative against Gateway 1.

You can access Gateway 1 from the 'Gateway Evidence Upload' tab, and by selecting 'Gateway 1 Amend/Upload'. You will then be navigated to the Gateway 1 upload page.



Gateway 1

The Standards framework for nursing and midwifery education applies to all approved education institutions (AEIs) and their practice learning partners that are running NMC approved programmes.

In addition, the Standards framework for nursing and midwifery education applies to a higher education institution seeking approval of an NMC programmes and to obtain AEI status.

Approval of AEIs and NMC programmes is through a Gateway process.

Approval of the Standards framework for nursing and midwifery education is through Gateway 1 of the quality assurance (QA) process.

The process is outlined in more detail in the [QA Handbook](#).

What you must do

This template enables you (the education institution) and your practice learning partners to demonstrate how you meet the standards and requirements in the *Standards framework for nursing and midwifery education (NMC, 2018)*.

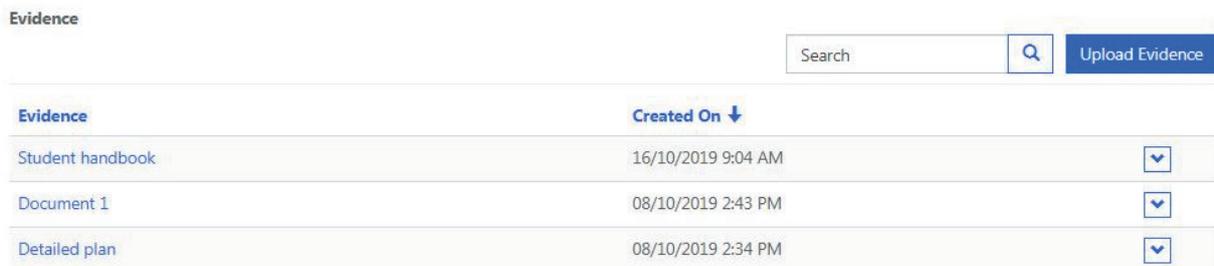
You must:

- provide a summary against each standard and requirement of how you and your practice learning partners meet the standards and requirements.
- upload relevant copies of supporting documentation including policies and procedures. Please note: we do not accept URLs in the QA hub for security reasons. Ensuring up to date documents are uploaded including the date for the next internal QA review of each document.
- In addition, you must provide details of all practice learning partners used for student placements, for all NMC approved programmes delivered (or proposed to be used). To assist in this process, we will provide a schema for you to complete which will then be used to populate placement data information used by your education institution.

The evidence you provide in Gateway 1 will provide a benchmark for future QA activities and will be used by QA visitors to support the approval of subsequent gateways and standards.

You will need to confirm annually that requirements are still met and report by exception on any changes to your ability to meet the standards.

Firstly, you should add the evidence you wish to upload against the standards and requirements. You can upload evidence within the 'Gateway 1 Amend/Upload' page by scrolling down and selecting 'Upload Evidence'.



Evidence	Created On ↓	
Student handbook	16/10/2019 9:04 AM	▼
Document 1	08/10/2019 2:43 PM	▼
Detailed plan	08/10/2019 2:34 PM	▼

You will be asked to provide a file name for your evidence. Please note that you can upload a folder of evidence, as well as individual pieces of evidence. However, if you intend to attach a file to several standards, it is recommended that you upload this evidence as a single file.

Once you have provided a file name, you can choose to either add a single file to your evidence submission, or you can create a folder and upload multiple documents.

Upload Evidence

Name of Evidence ✓ Upload Evidence

Evidence Name *
QA plan

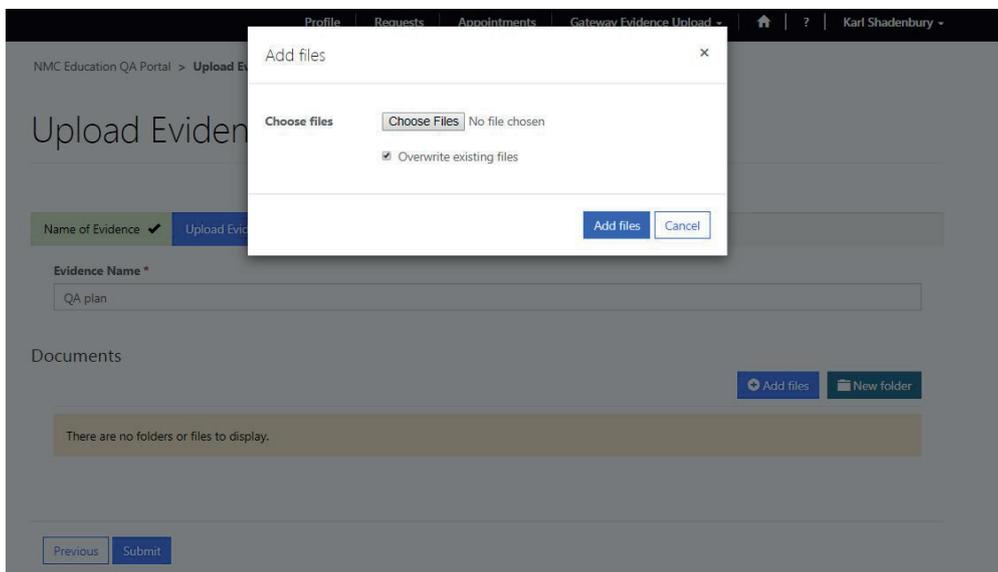
Documents

Add files New folder

There are no folders or files to display.

Previous Submit

Once you have chosen to 'Add files', you should untick the 'Overwrite existing files' (unless you wish to overwrite files that you have already added to the evidence record) and select 'Choose files'. You can then choose the file(s) you wish to add to your evidence request.



If you have finished adding files to your evidence record, you can click on 'Submit' and your evidence will be uploaded. You will now be able to attach the evidence record to the associated standards within the Gateway.

Upload Evidence

Name of Evidence ✓ Upload Evidence

Evidence Name *
QA plan

Documents

Add files New folder

There are no folders or files to display.

Previous Submit

Once you have uploaded all of your evidence, and having previously added your PLPs, you are now ready to link your evidence and add your narrative to our Gateway 1 standards.

Firstly, you should navigate within the 'Gateway 1 Amend/Upload' page by scrolling down and locating the Gateway 1 standards. You can select a standard to update by clicking on the dropdown icon next to the standard. This will launch a separate window to allow you to update the standard record.

Gateway 1 Standards

Link Existing Evidence by Standard

Standard ↑	Description	Evidence Uploaded	Modified On	Created On	Status Reason	
R1.1.01 - SFNME	1.1 Demonstrate the safety of people is a primary consideration in all learning environments	Yes	12/06/2020 5:53 AM	05/06/2020 8:36 AM	Approved	▼
R1.1.02 - SFNME	1.2 prioritise the wellbeing of people promoting critical self-reflection and safe practice in accordance with the Code	Yes	12/06/2020 5:54 AM	05/06/2020 8:36 AM	Approved	▼
R1.1.03 - SFNME	1.3 ensure people have the opportunity to give and if required, withdraw their informed consent to students being involved in their care	Yes	12/06/2020 5:53 AM	05/06/2020 8:36 AM	Approved	▼
R1.1.04 - SFNME	1.4 ensure educators and others involved in learning and assessment understand their role in preserving public safety	Yes	12/06/2020 5:53 AM	05/06/2020 8:36 AM	Approved	▼
R1.1.05 - SFNME	1.5 ensure students and educators understand how to raise concerns or complaints and are encouraged and supported to do so in line with local and national policies without fear of adverse consequences	Yes	12/06/2020 5:53 AM	05/06/2020 8:36 AM	Approved	▼
R1.1.06 - SFNME	1.6 ensure any concerns or complaints are investigated and dealt with effectively	Yes	12/06/2020 5:54 AM	05/06/2020 8:36 AM	Approved	▼
R1.1.07 - SFNME	1.7 ensure concerns or complaints affecting the wellbeing of people are addressed immediately and effectively	Yes	12/06/2020 5:53 AM	05/06/2020 8:36 AM	Approved	▼
R1.1.08 - SFNME	1.8 ensure mistakes and incidents are fully investigated and learning reflections and actions are recorded and disseminated	Yes	12/06/2020 5:50 AM	05/06/2020 8:36 AM	Approved	▼

Following the launch of the standard's record, you will now be in a position to upload evidence and add narrative. Firstly, you should add evidence to the standard. This can be achieved by selecting 'Add Evidence' and launching a new window.

Edit ×

Standard *
R1.1.01 - SFNME

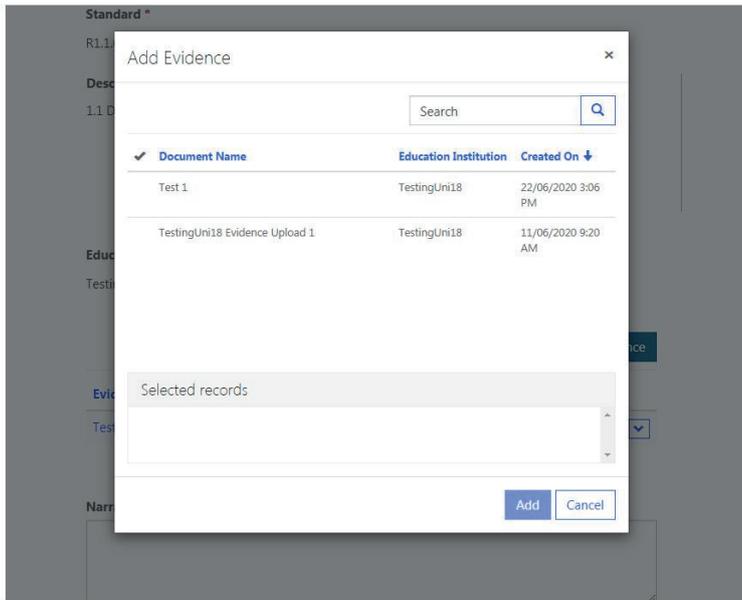
Description
1.1 Demonstrate the safety of people is a primary consideration in all learning environments

Education Institution *
TestingUni18

Evidence	Created On ↓	
TestingUni18 Evidence Upload 1	11/06/2020 9:20 AM	▼

Narrative *

You will be presented with a list of all the evidence you have uploaded for Gateway 1. You are able to select multiple pieces of evidence to add to your selected standard. Once you have selected all the evidence you wish to add to your select standard, you can click on 'Add' and the evidence will be attached to the standard.



Once you have added evidence to the standard you should add your narrative. This can be done by entering into the free textbox under 'Narrative'.

If you have added all the relevant evidence and narrative to your standard, you can select 'Submit' to update the standard. The status of the standard will remain 'awaiting submission' but the standard will note that evidence has been uploaded and the date of modification.

If you have added your evidence and narrative to all the outstanding standards for Gateway 1, and you do not wish to make any changes, you can submit your Gateway to your visitor(s).

You should scroll to the bottom of the page, tick the box below and select 'Submit this Gateway'. Once selected, the Gateway will be locked, and you will not be able to make any changes until your visitor has reviewed your Gateway and determined whether further information is required.

Do you wish to submit this gateway? - Once you submit your evidence for this gateway, you will not be able to upload any further evidence or information for this gateway



Submit this Gateway

Gateway 2

Following our review and approval of your initial proposal, you will be able to proceed to upload evidence and narrative against Gateway 2.

You can access Gateway 2 from the 'Gateway Evidence Upload' tab, and by selecting 'Gateway 2 Amend/Upload'. You will then be navigated to the Gateway 2 upload page.

NMC QA Link > Gateway 2 Upload

Gateway 2 Upload

Gateway 2 - Standards for student supervision and assessment

The Standards for student supervision and assessment apply to all NMC approved programmes and should be read with the Standards framework *nursing and midwifery education* and the programme standards specific to the programme that is being delivered. There must be compliance with all these standards for an education institution for to be approved and run NMC approved programmes.

Approval of AETs and NMC programmes is through a Gateway process.

Approval of the Standards for student supervision and assessment is through Gateway 2 of the QA process.

The process is outlined in more detail in the [QA Handbook](#).

What you must do

As the education provider you and your practice learning partners are required to submit documentation for scrutiny which demonstrates how you meet or intend to meet the Standards for student supervision and assessment (NMC, 2018).

Outstanding Evidence Requests for Gateway 2

QA Reference	Standard ↑	Status Reason ↑	Modified On	Created On
110620070913-A	R2.1.01 - SSSA	Awaiting Submission	11/06/2020 9:12 AM	11/06/2020 9:11 AM
110620065549-A	R2.1.01 - SSSA	Awaiting Submission	11/06/2020 9:12 AM	11/06/2020 9:11 AM
110620071121-A	R2.1.01 - SSSA	Awaiting Submission	11/06/2020 9:12 AM	11/06/2020 9:12 AM
110620071308-A	R2.1.01 - SSSA	Awaiting Submission	11/06/2020 9:03 AM	11/06/2020 9:03 AM

Firstly, you should add the evidence you wish to upload against the standards and requirements. You can upload evidence within the 'Gateway 2 Amend/Upload' page by scrolling down and selecting 'Upload Evidence'.

Evidence

Search

Evidence	Created On ↓	
Student handbook	16/10/2019 9:04 AM	▼
Document 1	08/10/2019 2:43 PM	▼
Detailed plan	08/10/2019 2:34 PM	▼

You will be asked to provide a file name for your evidence. Please note that you can upload a folder of evidence, as well as individual pieces of evidence. However, if you intend to attach a file to several standards, it is recommended that you upload this evidence as a single file.

NMC Education QA Portal > Upload Evidence

Upload Evidence

Name of Evidence

Please upload one piece of evidence that can be linked to one or more standards. This evidence can contain multiple parts but must relate to the same evidence.

Evidence Name *

Once you have provided a file name, you can choose to either add a single file to your evidence submission, or you can create a folder and upload multiple documents.

NMC Education QA Portal > Upload Evidence

Upload Evidence

Name of Evidence ✓ Upload Evidence

Evidence Name *
QA plan

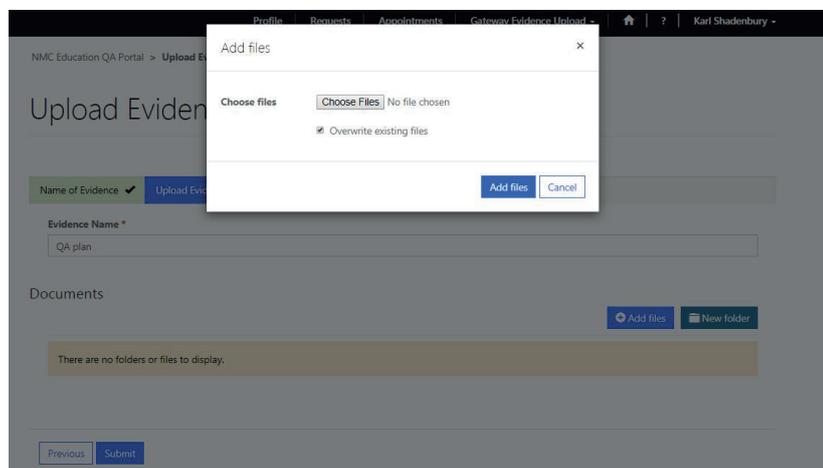
Documents

Add files New folder

There are no folders or files to display.

Previous Submit

Once you have chosen to 'Add files', you should untick the 'Overwrite existing files' (unless you wish to overwrite files that you have already added to the evidence record) and select 'Choose files'. You can then choose the file(s) you wish to add to your evidence request.



If you have finished adding files to your evidence record, you can click on 'Submit' and your evidence will be uploaded. You will now be able to attach the evidence record to the associated standards within the Gateway.

NMC Education QA Portal > Upload Evidence

Upload Evidence

Name of Evidence ✓ Upload Evidence

Evidence Name *
QA plan

Documents

Add files New folder

Name ↑	Modified
QA plan.doc (36 KB)	16/10/2019 9:27 AM

Previous Submit

Once you have uploaded all of your evidence, and having previously added your PLPs, you are now ready to link your evidence and add your narrative to our Gateway 2 standards.

Firstly, you should navigate within the 'Gateway 2 Amend/Upload' page by scrolling down and locating the Gateway 2 standards. You can select a standard to update by clicking on the dropdown icon next to the standard. This will launch a separate window to allow you to update the standard record.

Gateway 2 Standards

Link Existing Evidence by Standard

Standard ↑	Description	Evidence Uploaded	Modified On	Created On	Status Reason	
R2.1.01 - SSSA	1.1 practice learning complies with the NMC Standards framework for nursing and midwifery education	Yes	12/06/2020 6:17 AM	05/06/2020 8:36 AM	Approved	▼
R2.1.02 - SSSA	1.2 practice learning complies with specific programme standards	Yes	12/06/2020 6:17 AM	05/06/2020 8:36 AM	Approved	▼
R2.1.03 - SSSA	1.3 practice learning is designed to meet proficiencies and outcomes relevant to the programme	Yes	12/06/2020 6:11 AM	05/06/2020 8:36 AM	Approved	▼
R2.1.04 - SSSA	1.4 there are suitable systems, processes, resources and individuals in place to ensure safe and effective coordination of learning within practice learning environments	Yes	12/06/2020 6:11 AM	05/06/2020 8:36 AM	Approved	▼
R2.1.05 - SSSA	1.5 there is a nominated person for each practice setting to actively support students and address student concerns	Yes	12/06/2020 6:17 AM	05/06/2020 8:36 AM	Approved	▼
R2.1.06 - SSSA	1.6 students are made aware of the support and opportunities available to them within all learning environments	Yes	12/06/2020 6:16 AM	05/06/2020 8:36 AM	Approved	▼
R2.1.07 - SSSA	1.7 students are empowered to be proactive and to take responsibility for their learning	Yes	12/06/2020 6:17 AM	05/06/2020 8:36 AM	Approved	▼
R2.1.08 - SSSA	1.8 students have opportunities to learn from a range of relevant people in practice learning environments, including service users, registered and non-registered individuals, and other students as appropriate	Yes	12/06/2020 6:16 AM	05/06/2020 8:36 AM	Approved	▼

Following the launch of the standard's record, you will now be in a position to upload evidence and add narrative. Firstly, you should add evidence to the standard. This can be achieved by selecting 'Add Evidence' and launching a new window.

Edit

Standard *
R2.1.01 - SSSA

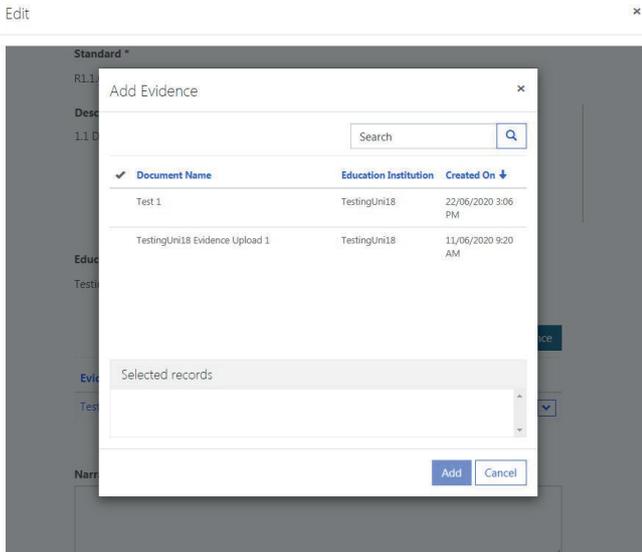
Description
1.1 practice learning complies with the NMC Standards framework for nursing and midwifery education

Education Institution *
TestingUni18

Evidence	Created On ↓
TestingUni18 Evidence Upload 1	11/06/2020 9:20 AM

Narrative *

You will be presented with a list of all the evidence you have uploaded for Gateway 2. You are able to select multiple pieces of evidence to add to your selected standard. Once you have selected all the evidence you wish to add to your select standard, you can click on 'Add' and the evidence will be attached to the standard.



Once you have added evidence to the standard you should add your narrative. This can be done by entering into the free textbox under 'Narrative'.

If you have added all the relevant evidence and narrative to your standard, you can select 'Submit' to update the standard. The status of the standard will remain 'awaiting submission' but the standard will note that evidence has been uploaded and the date of modification.

If you have added your evidence and narrative to all the outstanding standards for Gateway 2, and you do not wish to make any changes, you can submit your Gateway to your visitor(s). Please note that you cannot submit Gateway 2 until such time as you have submitted Gateway 1.

You should scroll to the bottom of the page, tick the box below and select 'Submit this Gateway'. Once selected, the Gateway will be locked, and you will not be able to make any changes until your visitor has reviewed your Gateway and determined whether further information is required.

Do you wish to submit this gateway? - Once you submit your evidence for this gateway, you will not be able to upload any further evidence or information for this gateway. Note: you cannot submit this gateway until Gateway 1 has been submitted



Submit this Gateway

Gateway 3

If you are a new education institution seeking approval of your first programme, you will be able to proceed to upload evidence and narrative against Gateway 3 following our review and approval of your initial proposal.

If you are an existing AEI, Gateway 3 will be accessible once you have submitted a request for an approval/modification/endorsement, and this has been reviewed and approved by Mott MacDonald.

Once Mott MacDonald have reviewed and approved your request you will be notified by email and Gateway 3 will be accessible for your associated programme.

You can access Gateway 3 from the 'Gateway Evidence Upload' tab, and by selecting the same programme type that you selected within your request. For example, if you are seeking approval of a pre-registration nursing programme, you would select 'Gateway 3 – Pre Reg Nursing'.

Gateway Evidence Upload

- Gateway 1 Amend/Upload
- Gateway 2 Amend/Upload
- Gateway 3 Amend/Upload - Pre Reg Nursing
- Gateway 3 Amend/Upload - Pre Reg Nursing Associate
- Gateway 3 Amend/Upload - Prescribing
- Gateway 3 Amend/Upload - Return to Practice
- Gateway 3 Amend/Upload - Midwifery
- Gateway 3 Amend/Upload - SPQ
- Gateway 3 Amend/Upload - SCPHN

Once you have selected the relevant programme category, you will be navigated to the associated Gateway 3 standards page.

Firstly, you should add the evidence you wish to upload against the standards and requirements. You can upload evidence within the Gateway 3 page by scrolling down and selecting 'Upload Evidence'.

Evidence		
<input type="text" value="Search"/>		<input type="button" value="Upload Evidence"/>
Evidence	Created On ↓	
Student handbook	16/10/2019 9:04 AM	▼
Document 1	08/10/2019 2:43 PM	▼
Detailed plan	08/10/2019 2:34 PM	▼

You will be asked to provide a file name for your evidence. Please note that you can upload a folder of evidence, as well as individual pieces of evidence. However, if you intend to attach a file to several standards, it is recommended that you upload this evidence as a single file.

NMC Education QA Portal > Upload Evidence

Upload Evidence

Name of Evidence

Please upload one piece of evidence that can be linked to one or more standards. This evidence can contain multiple parts but must relate to the same evidence.

Evidence Name *

Once you have provided a file name, you can choose to either add a single file to your evidence submission, or you can create a folder and upload multiple documents.

NMC Education QA Portal > Upload Evidence

Upload Evidence

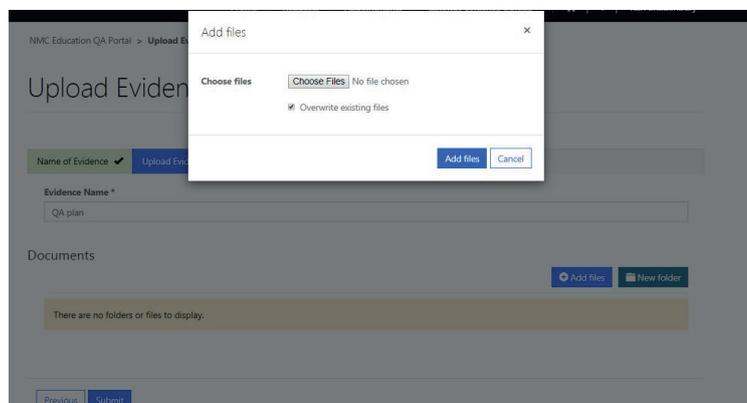
Name of Evidence ✓

Evidence Name *

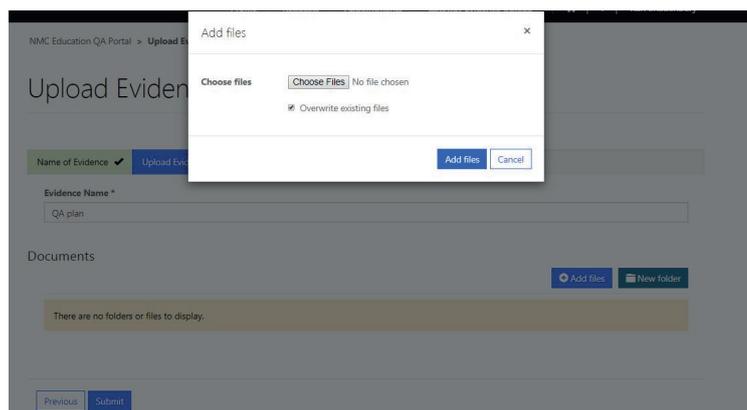
Documents

There are no folders or files to display.

Once you have chosen to 'Add files', you should untick the 'Overwrite existing files' (unless you wish to overwrite files that you have already added to the evidence record) and select 'Choose files'. You can then choose the file(s) you wish to add to your evidence request.



If you have finished adding files to your evidence record, you can click on 'Submit' and your evidence will be uploaded. You will now be able to attach the evidence record to the associated standards within the Gateway.



When you have finished uploading all of the evidence you wish to submit as part of Gateway 3, the next step will be to add your PLPs and employer partners.

The process of adding your PLPs and employer partners to your request at Gateway 3 differs slightly from Gateway 1. You will adding your partners to Gateway 3 from the list of PLPs that you added at Gateway 1 (or that had been migrated from the QA hub into Gateway 1).

You will need to navigate within the Gateway 3 upload page to 'Requests with Outstanding Evidence Requests'. This grid will contain the outstanding requests that you have open that require evidence to be submitted at Gateway 3 within the programme category that you have selected. For example, if you are on the 'Gateway 3 Amend/Upload – Pre Reg Nursing' page, the grid below will show the outstanding requests (approvals, modifications and endorsements) for all pre-registration nursing programmes.

If you wish to open the request within Gateway 3, you can either click on the QA reference or select 'View' from the dropdown menu.

Requests with Outstanding Evidence Requests

QA Reference	Approval Type	Education Institution	Current Gateway	NMC Approval Status	Created On ↓
120620101636-A	Approval	TestingUni17	Gateway 3	Active	12/06/2020 11:16 AM

Once you have opened your request, you will be able to add your PLPs and employer partners. You will need to click on the programme name under 'Practice Learning and Employer Partners' to launch a new window.

Request

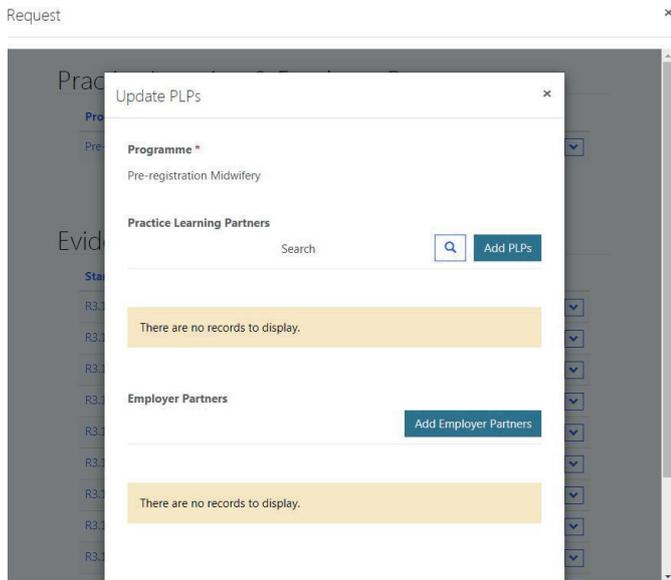
Practice Learning & Employer Partners

Programme ↑	Created On
Pre-registration Midwifery	12/06/2020 11:23 AM

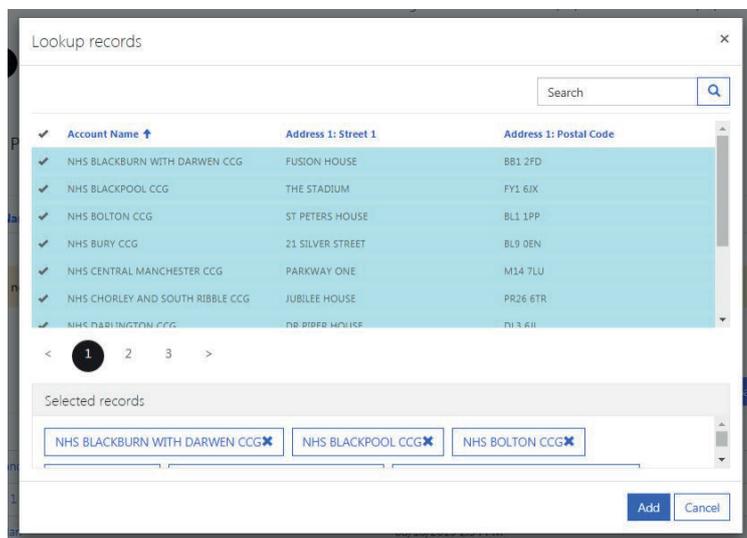
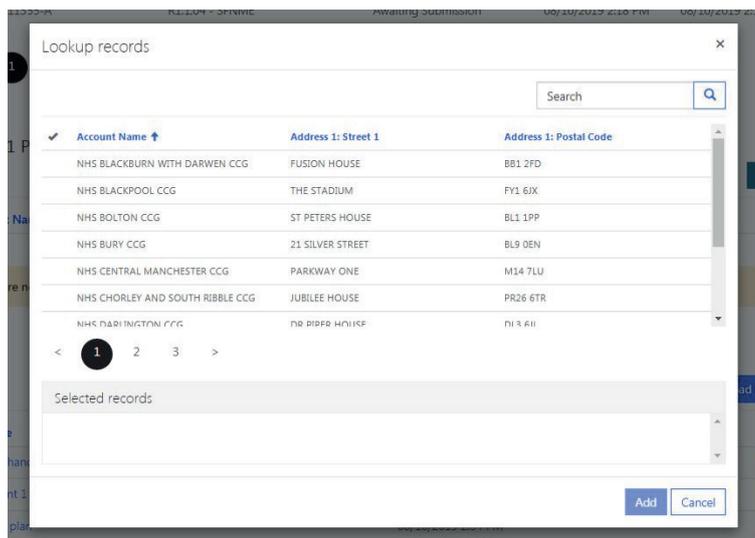
Evidence Requests

Standard ↑	Evidence Uploaded	Modified On
R3.1.01 - M	No	12/06/2020 11:23 AM
R3.1.02 - M	No	12/06/2020 11:23 AM
R3.1.03 - M	No	12/06/2020 11:23 AM
R3.1.04 - M	No	12/06/2020 11:23 AM
R3.1.05 - M	No	12/06/2020 11:23 AM
R3.1.06 - M	No	12/06/2020 11:23 AM
R3.1.07 - M	No	12/06/2020 11:23 AM
R3.1.08 - M	No	12/06/2020 11:23 AM
R3.1.09 - M	No	12/06/2020 11:23 AM

Within the new window that has been launched you can now select your PLPs and employer partners. The process is the same as Gateway 1: you will click on 'Add PLPs' or 'Add Employer Partners' and select from the available partners those you wish to add to your programme as PLPs or employer partners. Please note that you will only be able to select from the PLPs that you added at Gateway 1.



You can add all the PLPs and employer partners that your education institution has partnered with by searching their names in the search bar. Once you have searched and selected your PLPs and employer partners, you can click on 'Add' to submit the selected partners to your request.



Once you have uploaded all of your evidence, and have added your PLPs and employer partners, you are now ready to link your evidence and add your narrative to your associated Gateway 3 standards.

Firstly, you can navigate to the Gateway 3 standards within the request by selecting the request from the 'Outstanding evidence requests' list. You can select a standard to update by clicking on the dropdown icon next to the standard. This will launch a separate window to allow you to update the standard record.

Evidence Requests

Standard ↑	Evidence Uploaded	Modified On	
R3.1.01 - M	No	12/06/2020 11:23 AM	▼
R3.1.02 - M	No	12/06/2020 11:23 AM	▼
R3.1.03 - M	No	12/06/2020 11:23 AM	▼
R3.1.04 - M	No	12/06/2020 11:23 AM	▼
R3.1.05 - M	No	12/06/2020 11:23 AM	▼
R3.1.06 - M	No	12/06/2020 11:23 AM	▼
R3.1.07 - M	No	12/06/2020 11:23 AM	▼
R3.1.08 - M	No	12/06/2020 11:23 AM	▼
R3.1.09 - M	No	12/06/2020 11:23 AM	▼
R3.1.10 - M	No	12/06/2020 11:23 AM	▼

< 1 2 3 4 >

Following the launch of the standard's record, you will now be in a position to upload evidence and add narrative. Firstly, you should add evidence to the standard. This can be achieved by selecting 'Add Evidence' and launching a new window.

Update Evidence

Standard
R3.1.01 - M

Description
1.1 Appoint a lead midwife for education who is responsible for midwifery education in the AEI

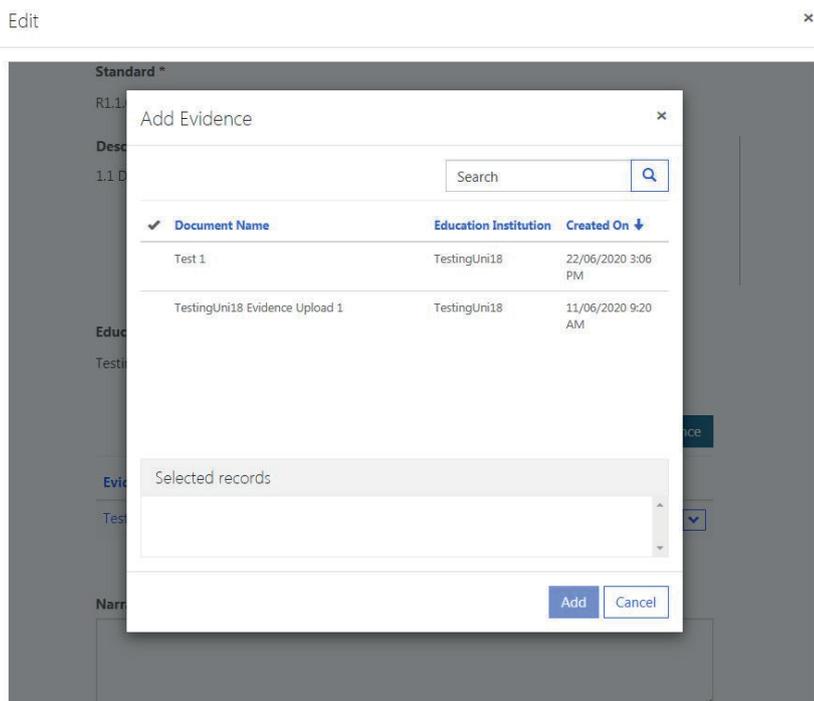
Education Institution
TestingUni17

Evidence

Add Evidence

There are no records to display.

You will be presented with a list of all the evidence you have uploaded for Gateway 3. You are able to select multiple pieces of evidence to add to your selected standard. Once you have selected all the evidence you wish to add to your select standard, you can click on 'Add' and the evidence will be attached to the standard.



Once you have added evidence to the standard you should add your narrative. This can be done by entering into the free textbox under 'Narrative'.

If you have added all the relevant evidence and narrative to your standard, you can select 'Submit' to update the standard. The status of the standard will remain 'awaiting submission' to but the standard will note that evidence has been uploaded and the date of modification.

If you have added your evidence and narrative to all the outstanding standards for Gateway 3, and you do not wish to make any changes, you can submit your Gateway to your visitor(s).

You should scroll to the bottom of the page, tick the box below and select 'Submit this Gateway'. Once selected, the Gateway will be locked, and you will not be able to make any changes until your visitor has reviewed your Gateway and determined whether further information is required.

Do you wish to submit this gateway? - Once you submit your evidence for this gateway, you will not be able to upload any further evidence or information for this gateway. Note: you cannot submit this gateway until Gateway 1&2 have been submitted

Gateway 3 Evidence Uploaded

Submit

Requests for further information

Following the visitor's review of your submissions at either Gateway, if you have not demonstrated that you have met the standards within Gateway 1 or 2, or the visitor has indicated that your evidence at Gateway 3 requires additional details prior to your visit/desktop review, you will be asked to provide further information.

Requests for More Information

QA Reference	Standard ↑	Evidence Uploaded	Modified On	Created On
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There are no records to display.

You can upload new evidence that has been requested in the same way as you would usually. Once you have uploaded any new evidence, you can then attach this evidence and update your narrative by selecting the standard you wish to edit and following the previous steps to attach evidence and add narrative. Once you have finished you can submit the standard, and this will be visitor for review.