

Disposal details

Victoria Leanne Southall
Undertakings Agreed
26/03/2026

Decision on Undertakings		
<p>Whilst working as an agency nurse between January 2022 and September 2024 you failed to demonstrate good standards of record keeping in that you failed to complete MAR charts correctly and did not complete the records for multiple patients in a timely manner or at all. You also failed in care planning and risk assessing in that you failed to implement the appropriate follow up treatment following patient's appointments.</p> <p>This does not meet with the standards expected of nurses and midwives. The Code sets out the relevant standards at paragraphs 10 and 10.2</p> <p>Practise effectively 10 Keep clear and accurate records relevant to your practice To achieve this, you must: 10.2 identify any risks or problems that have arisen and the steps taken to deal with them, so that colleagues who use the records have all the information they need</p>		
Undertaking	Detail	Time to Complete
Undertaking1	You must limit your practice to one substantive employer which can be an agency but must be a continuous placement for a minimum of three months.	12 months from effective start date
Undertaking2	You must not be the nurse in charge of any shift or ward.	12 months from effective start date

Undertaking3	You must ensure that you are indirectly supervised any time you are working. Your supervision must consist of working at all times on the same shift as, but not always directly observed by a registered nurse.	12 months from effective start date
Undertaking4	You must work with your line manager, mentor or supervisor to create a personal development plan (PDP). Your PDP must address the concerns regarding: <ul style="list-style-type: none"> • record- keeping • care planning and risk assessing. <p>You must send your case officer a copy of your PDP within 1 month of these undertakings coming into effect.</p>	1 month from effective start date
Undertaking5	You must meet with your line manager, mentor or supervisor monthly to discuss your progress in relation to the aims of your PDP.	1 month from effective start date
Undertaking6	You must send your case officer a written record from your line manager, mentor or supervisor every month. This report must show your progress towards achieving the aims set out in your PDP, with particular regard to: <ul style="list-style-type: none"> • record- keeping • care planning and risk assessing. 	1 month from effective start date
Undertaking7	You will keep the NMC informed about anywhere you are working by: <ol style="list-style-type: none"> telling your case officer within seven days of accepting or leaving any employment giving your case officer your employer's contact details. 	12 months from effective start date
Undertaking8	You will keep the NMC informed about anywhere you are studying by: <ol style="list-style-type: none"> telling your case officer within seven days of accepting and/or resuming any course of study giving your case officer the name and contact details of the organisation offering that course of study. 	12 months from effective start date
Undertaking9	You will immediately give a copy of these undertakings to: <ol style="list-style-type: none"> any organisation or person you work for any employers you apply to for work (at the time of application) any establishment you apply to (at the time of application), or with which you are already enrolled, for a course of study. 	12 months from effective start date
Undertaking10	You will tell your case officer, within seven days of your becoming aware of: <ul style="list-style-type: none"> • any clinical incident you are involved in • any investigation started against you • any disciplinary proceedings taken against you. 	12 months from effective start date
Undertaking11	You will allow your case officer to share, as necessary, details about your performance, your compliance with and progress towards completing these undertakings with: <ul style="list-style-type: none"> • any current or future employer • any educational establishment with which you are registered • any other person(s) involved in your retraining and/or supervision required by these undertakings. 	12 months from effective start date